HOW TO LOG INTO CONNECT

YES

DO YOU ALREADY HAVE A COMPANY-ISSUED EMAIL ADDRESS?



Use Single Sign-On

- Click on the Connect icon on your desktop or enter connect.samuel.com in the address bar of your web browser of your Samuel laptop or desktop computer.
 - If you have a company-issued phone, the Connect icon mill be available on that device as well.
- 2. Click on the black 'Company Single Sign-On' button. Company Siingle Siign-On
- 3. If prompted, enter your user ID and the password you normally use to login to your computer.

Helpful Hints:

- IMPORTANT: Only connect.samuel.com should be entered! (Do NOT include www or http:// in the URL.)
- Recommend using Chrome or Firefox browsers (not Internet Explorer).

(1)

Technical Support

If you need to update your personal email or have any difficulties logging in, please contact IT at **866-281-6060** (available 7 a.m. – 8:00 p.m. ET).

Failure to provide this information may limit your ability to participate in other company programs.

Use Personal Email Address

- Enter connect.samuel.com in the address bar of your web browser of your desktop or any other mobile devices. You will need a personal email address, your user name (typically firstname.lastname) and password to log in.
- 2. If you don't know your personal email address on record with Samuel, see (i) Technical Support.
- If you don't know your user name, click on the 'Forgot Password' link.
 - Enter your personal email address that you have on record with Samuel. Select 'Forgot user name', and 'Submit'. You will receive an email confirming your user name.



- 4. **If you don't know your password**, click on the 'Forgot Password' link.
 - Enter your personal email address, select 'Forgot password', and 'Submit'. You will receive an email with a link to reset your password.



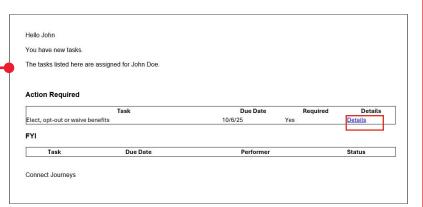
- Once your password is reset, return to Connect. (connect.samuel.com)
- 6. Enter user name & password, and click on the 'Sign In' button.



THERE ARE TWO WAYS FOR YOU TO ENTER THE SYSTEM AND MAKE YOUR BENEFIT ELECTIONS.

Option 1 – Journeys

- You will receive an email notification from
 Workflow x Connect. It will look like this-
- When open enrollment begins, you will receive a notification which says 'Enroll or waive Samuel benefits US'. Just click on the link and begin enrolling!



Option 2: Enroll directly in Connect

- After successfully logging in, you land on the Connect home page.
- · Click the Benefits icon.
- Then, click Enroll Now and begin enrolling!



Your Benefits
We've found enrollment opportunities for you.

Enroll Now

